"ഭരണഭാഷ- മാതൃഭാഷ"

കേരളം സർക്കാർ

ആസൂത്രണ സാമ്പത്തികകാര്യ (ഡി) വകുപ്പ്

നമ്പർ.-PLGEA-D1/302/2026-PLGEA 16-11-2026,തിരുവനന്തപുരം

സ്പെഷ്യൽ സെക്രട്ടറി

1. മെമ്പർ സെക്രട്ടറി, സംസ്ഥാന ആസൂത്രണ ബോർഡ്, തിരുവനന്തപുരം
2. ഡയറക്ടർ,കേരള സ്റ്റേറ്റ് റിമോട്ട് സെൻസിംഗ് ആന്റ് എൻവയോൺമെന്റ് സെന്റർ,തിരുവനന്തപുരം
3. ഡയറക്ടർ, സാമ്പത്തിക സ്ഥിതിവിവരക്കണക്ക് വകുപ്പ്, തിരുവനന്തപുരം
4. കമ്മീഷണർ, കേരള സംസ്ഥാന ഭൂവിനിയോഗ വകുപ്പ്, തിരുവനന്തപുരം
5. ഡയറക്ടർ, സെന്റർ ഫോർ ഡെവലപ്മെന്റ് സ്റ്റഡീസ്, തിരുവനന്തപുരം
6. മാനേജിംഗ് ഡയറക്ടർ, വിവിഡ് കോർപ്പറേഷൻ ലിമിറ്റഡ്, വർക്കല
7. മെമ്പർ സെക്രട്ടറി, കെ-ഡിസ്ക്, തിരുവനന്തപുരം

സർ,

വിഷയം:- ആസൂത്രണ സാമ്പത്തികകാര്യ വകുപ്പ് - MY ഭാരത്—നാഷണൽ സർവീസ് സ്കീമിന് (MY Bharat-NSS) കീഴിൽ സംസ്ഥാന എൻ.എസ്.എസ് ഓഫീസർമാരെ (State NSS Officer — SNO) നിയമിക്കുന്നത് — കേന്ദ്ര യുവജനകാര്യ-കായിക മന്ത്രാലയത്തിന്റെ പുതുക്കിയ മാർഗ്ഗനിർദ്ദേശങ്ങൾ — സംബന്ധിച്ച്.

സൂചന:- കേന്ദ്ര യുവജനകാര്യ, കായിക വകുപ്പിന്റെ 16-10-2026 തീയതിയിലെ നോട്ടീസ്.

കേന്ദ്ര യുവജനകാര്യ-കായിക മന്ത്രാലയം, MY ഭാരത്—നാഷണൽ സർവീസ് സ്കീമിന് (MY Bharat-NSS) കീഴിൽ സംസ്ഥാന എൻ.എസ്.എസ് ഓഫീസർമാരുടെ (SNO) നിയമനവുമായി ബന്ധപ്പെട്ട് പുറപ്പെടുവിച്ച പുതുക്കിയ മാർഗ്ഗനിർദ്ദേശങ്ങളുടെ പകർപ്പ് ഇതോടൊപ്പം അയയ്ക്കുന്നു. താങ്കളുടെ സ്ഥാപനത്തിൽ നിശ്ചിത യോഗ്യതയുള്ള താൽപര്യമുള്ള ഉദ്യോഗസ്ഥർ ഉണ്ടെങ്കിൽ, അവരുടെ നാമനിർദ്ദേശങ്ങൾ നിർദ്ദിഷ്ട മാതൃകയിൽ നിശ്ചിത സമയപരിധിക്കുള്ളിൽ സമർപ്പിക്കേണ്ടതാണ്.

വിശ്വസ്തതയോടെ,
ഷാജി ടി എസ്
അണ്ടർ സെക്രട്ടറി
സ്പെഷ്യൽ സെക്രട്ടറിയ്ക്കുവേണ്ടി

അംഗീകാരത്തോടെ

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Date: 16-11-2026 15:38:54

സെക്ഷൻ ഓഫീസർ.

Government of India
Ministry of Youth Affairs & Sports
Department of Youth Affairs

NOTICE

Dated: 16th October, 2026

Placement of State NSS Officers (SNOs) under MY Bharat–National Service Scheme (NSS)

The Ministry of Youth Affairs & Sports, Department of Youth Affairs, Government of India, invites applications from eligible officers for placement as State NSS Officers (SNOs) under MY Bharat–National Service Scheme (NSS) from the States/UTs as per the list attached. in accordance with the Revised Guidelines for Placement and Functioning of State NSS Officers (SNOs) dated 01.10.2026 under MY Bharat–NSS issued by the Ministry.

Eligibility

Officers fulfilling the eligibility conditions prescribed in the Revised Guidelines may be considered for placement as State NSS Officers (SNOs), subject to the following:

- State Government Departments: Regular Group 'A' officers having at least 3 years of relevant administrative and youth programme experience.
- Universities/+2 Councils: Associate Professor/Assistant Professor or equivalent or higher, having at least 3 years of relevant administrative and youth experience.

Officers should possess proven administrative capability and experience in stakeholder coordination and field-level implementation. Experience in MY Bharat–NSS/MY Bharat/youth development programmes, leadership and digital/MIS capabilities would be desirable.

Submission of Applications

The eligible and willing officers shall submit their applications in the prescribed format (Annexure-I and Annexure-IA) of the attached revised guidelines for placement of SNO through the competent authority of the concerned State Government/UT Administration or parent organisation, as applicable.

The duly forwarded application, complete in all respects and accompanied by the requisite supporting documents, shall be sent to the following address in the format of forwarding letter provide in the revised guidelines:

Shri Rajiv Kumar Singh
Under Secretary (MY Bharat–NSS)
Department of Youth Affairs
Ministry of Youth Affairs & Sports
8th Floor, Zone–3, GPOA-3
Netaji Nagar, New Delhi–110023
E-mail : nss-section-doya@gov.in

Applicants can also send an advance copy of their application by e-mail to the Under Secretary (MY Bharat–NSS) , Department of Youth Affairs, Ministry of Youth Affairs & Sports, at nss-section-doya@gov.in. The advance copy must be received on or before the prescribed closing date. A grace period of 15 days beyond the closing date shall be allowed for receipt of the official hard copy through proper administrative channels, subject to timely receipt of the advance copy.

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Last Date

The duly forwarded applications, complete in all respects, must reach the Ministry on or before 15 November 2026.

Mandatory Documents

The application must be accompanied by the prescribed documents, including:

1. Application in the prescribed format (Annexure-I).
2. Written willingness and consent of the officer (Annexure-IA).
3. "No Objection Certificate (NOC)" from the parent organisation.
4. Vigilance clearance from the parent organisation.
5. Detailed bio-data and relevant experience particulars.
6. Any other relevant supporting documents.

Important Instructions

- Applications must be forwarded through the competent authority of the concerned State Government/UT Administration or parent organisation, as applicable. An advance copy sent by e-mail shall not substitute the official application forwarded through proper administrative channels.
- Applications shall be considered subject to fulfilment of the eligibility criteria and mandatory preconditions prescribed in the Revised Guidelines.
- Incomplete applications or applications not complying with the prescribed eligibility criteria and requirements are liable to be rejected.
- Selection shall be undertaken by the Selection Committee constituted by the Department of Youth Affairs in accordance with the Revised Guidelines. Interaction with candidates may be conducted through physical or virtual mode, as decided by the Chairperson.
- The normal tenure of placement shall be 3 years, extendable up to 5 years, subject to performance, administrative requirements and approval of the Competent Authority. Provisions relating to extension beyond 5 years, in exceptional circumstances, shall be governed by the Revised Guidelines.
- The decision of the Ministry of Youth Affairs & Sports regarding the selection and placement process shall be final, subject to the applicable rules and guidelines.

Documents Attached

(i). Revised Guidelines for Placement and Functioning of State NSS Officers (SNOs) under MY Bharat–NSS along with Annexure-I (Application for Placement as State NSS Officer (SNO) under MY Bharat–NSS) and Annexure-IA: Willingness of the Officer, Vigilance Clearance Status and NOC from Parent Organisation.

(ii). List of 17 States/UTs where regular SNO posts are required to be filled.

Note:- Any points mentioned above that require clarification shall be governed by the Revised Guidelines enclosed herewith, which shall be the authoritative document for reference

MINISTRY OF YOUTH AFFAIRS & SPORTS
Department of Youth Affairs

REVISED GUIDELINES FOR PLACEMENT AND FUNCTIONING OF STATE NSS OFFICERS (SNOs) UNDER MY BHARAT–NSS

1. Short Title and Commencement

1.1 These guidelines may be called the "**Guidelines for Placement and Functioning of State NSS Officers (SNOs) under MY Bharat–NSS**".

1.2 These guidelines shall come into force from the date of their issuance by the DOYA, Ministry of Youth Affairs & Sports (MoYAS).

2. Background and Rationale

2.1 The State NSS Officer is the key State/UT-level coordinating functionary for effective implementation, monitoring and expansion of MY Bharat–NSS.

2.2 These guidelines provide a transparent mechanism for selection, placement, tenure, responsibilities, review and replacement of SNOs.

3. Objectives

To establish a uniform, transparent and efficient framework for placement of SNOs across States/UTs and to ensure effective coordination among MoYAS, MY Bharat, Regional Directorates, State Governments, Universities and NSS institutions.

4. Applicability

These guidelines shall apply to all States and Union Territories implementing MY Bharat–NSS.

5. Sources/Feeder Organisations for Placement

5.1 Eligible officers may be sponsored from:

(a) Higher Education/School Education/other appropriate Departments of State Governments and

(b) Universities (Central/State/Deemed to be)/+2 Councils or equivalent institutions.

5.2 Placement shall be made only with the prior approval of DOYA, MoYAS.

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6. Eligibility Criteria

6.1 State Government Departments:

Regular Group 'A' officer with at least 3 years' relevant administrative and youth programme experience.

6.2 Universities/+2 Councils:

Associate/Assistant Professor or equivalent or higher with at least 3 years' relevant administrative and youth experience.

6.3 Officers should have proven administrative capability and experience in stakeholder coordination and field-level implementation.

7. Desirable Qualifications/Experience

Experience in coordination with multiple stakeholders; understanding of public programmes and field implementation; exposure to MYB-NSS/MY Bharat/youth development programmes; leadership and digital/MIS capabilities.

8. Procedure for Nomination and Forwarding of Applications

8.1 The competent authority in State Government/UT shall forward the applications in the prescribed format (Annexure-I & IA) of all willing and eligible officers to the Director, NSS, DoYA, MoYAS.

8.2 Applicants may send an advance copy of their application via email to the Director, MYBNSS, DoYA, MoYAS. If the advance copy is received within the prescribed timeline, a grace period of 15 days beyond the final closing date will be granted for the receipt of the official copy through proper channels.

8.3 The Director, MYB-NSS, DoYA, MoYAS shall scrutinise the proposal for completeness and eligibility and forward the eligible application(s), along with observations, to the Selection Committee in DOYA, MoYAS.

8.4 Applications may be forwarded through official electronic communication/MIS, wherever prescribed by the Ministry.

9. Selection Committee and Virtual Meeting

9.1 A Selection Committee shall be constituted comprising:

(i) Additional Secretary/Joint Secretary (D/o Youth Affairs, Govt. of India) – Chairperson;

(ii) Secretary/Principal Secretary of the concerned State Nodal Department or nominee – Member;

(iii) Representative of Higher Education Department/competent State authority – Member;

and(iv) concerned MY Bharat–NSS Regional Director – Member.

9.2 The Selection Committee will conduct an interaction through physical or virtual mode, as decided by the Chairperson.

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9.2 Virtual meetings may be conducted through an authorised Government video-conferencing platform. The concerned State/UT and the candidate may participate remotely.

9.3 The notice for virtual interaction shall specify date, time, platform/link, agenda and documents required. Attendance and proceedings shall be recorded as per Government practice.

10. Selection Criteria

Candidates shall be assessed on service record, relevant experience, exposure to MYBNSS/MY Bharat/youth programmes, administrative and leadership capability, stakeholder coordination and field engagement.

11. Mandatory Preconditions

No Objection Certificate from parent organisation; vigilance clearance; written willingness/consent of officer; detailed bio-data; relevant experience record; and any other supporting documents the applicant may wish to attach.

12. Tenure

12.1 The normal tenure shall be of 3 years.

12.2 The tenure may be extended up to a period of 5 years, based on performance, administrative requirement and approval of the Competent Authority.

12.3 In exceptional and extraordinary circumstances, the tenure may be extended beyond 5 years with the explicit approval of the competent authority and recorded reasons in the writing.

12.4 Premature repatriation may be considered for unsatisfactory performance, administrative exigency or request of the parent organisation, subject to due process.

13. Roles and Responsibilities of SNO

The SNO shall:

(a) act as State/UT nodal authority for implementation of MY Bharat–NSS;

(b) coordinate with DOYA, MoYAS, Director, MYB-NSS and MYB-NSS Regional Directorates, State Government, Universities and institutions;

(c) facilitate timely implementation of NSS programmes;

(d) monitor programme progress, reporting and utilisation of funds;

(e) facilitate inspections, reviews and evaluations;

(f) support training and capacity building;

(g) promote expansion of MYB-NSS to uncovered eligible institutions;

(h) coordinate national campaigns, youth conventions, Viksit Bharat-related initiatives and other programmes entrusted by DOYA, MoYAS and (i) ensure compliance with national guidelines.

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15. Relationship with State/University NSS Cells

State and University MYB-NSS Cells shall provide programme coordination, technical support, training, monitoring and reporting assistance as assigned under applicable instructions.

16. Performance Review

16.1 Annual performance assessment shall be undertaken through the established channel, with a copy of the relevant assessment/report furnished to the Directorate of NSS.

16.2 Performance indicators may include programme implementation, volunteer/institutional outreach, fund utilisation, reporting compliance, innovation, field engagement, quality of activities and outcomes.

17. Tenure of Existing SNOs

18.1 Existing SNOs will also be covered under these guidelines.

18.2 Their continuation shall be subject to review under the guidelines and orders issued by the Competent Authority.

18. Salary, Allowances and Reimbursement

Salary and allowances shall continue to be governed by the applicable provisions of the parent organisation. Reimbursement of admissible salary/allowances, wherever applicable, shall be regulated in accordance with orders issued by DOYA, MoYAS. No additional post shall be created under these guidelines.

19. Vacancy and Interim Arrangement

Wherever a vacancy arises or a suitable nomination is not received within the prescribed time, DOYA, MoYAS may seek fresh nominations and make an interim arrangement, including entrusting additional charge to an appropriate MY Bharat-NSS officers/State Director, MY Bharat until regular placement is finalised.

20. General Provisions

Any deviation from these guidelines shall require prior approval of DOYA, MoYAS. The Ministry may issue clarifications, standard formats, operational instructions and amendments from time to time.

21. Power to Relax

Where the Competent Authority is satisfied that strict application of any provision causes administrative difficulty, the provision may be relaxed for reasons to be recorded in writing, subject to applicable Government rules.

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Format of forwarding letter from State/UT

To
The Director, NSS
Ministry of Youth Affairs & Sports
Government of India

Subject: Forwarding of application for placement of State NSS Officer (SNO) under MY Bharat–NSS – reg.

Sir/Madam,

I am directed to forward the application of Shri/Smt. _____, Designation _____, Department/Organisation _____, for consideration for placement as State NSS Officer (SNO) under MY Bharat–NSS. The officer fulfils the prescribed eligibility conditions and has furnished willingness for the proposed placement. The relevant documents, including NOC/vigilance clearance/status are enclosed in the prescribed application format (Annexure-I and Annexure-IA) for consideration.

Encl.: As above.

Yours faithfully,

Signature: _____
Name: _____
Designation: _____
Department/Government of _____

Official Seal

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Annexure -I

MINISTRY OF YOUTH AFFAIRS & SPORTS
DEPARTMENT OF YOUTH AFFAIRS
APPLICATION FOR PLACEMENT AS STATE NSS OFFICER (SNO)
UNDER MY BHARAT–NSS

PART A: GENERAL & SPONSORING INFORMATION

1. Name of State / UT	
2. Sponsoring Department / Org.	
3. Proposed Officer Name	
4. Designation & Group/Level	
5. Parent Department / Org.	

PART B: PERSONAL & CONTACT DETAILS

6. Date of Birth	
7. Date of Joining Service	
8. Educational Qualifications	
9. Present Place of Posting	
10. Mobile / Official Contact	
11. Email Address	

PART C: PROFESSIONAL EXPERIENCE & CREDENTIALS

12. Total Service Experience	
13. Relevant Experience in MYB-NSS / MY Bharat / Youth Programmes	
14. Administrative & Coordination Experience	

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PART D: MANDATORY CLEARANCES & STATUS

16. Written Willingness of Officer	Please fill Annexure-IA
17. Vigilance Clearance Status	
18. NOC from Parent Org.	
19. Any Other Relevant Info applicant wish to attach	

Signature of the Applicant

Annexure-IA

WILLINGNESS OF THE OFFICER

I, Shri/Smt./Ms. _____, Designation _____, presently posted at _____, hereby convey my willingness and consent for applying for the post of as State NSS Officer (SNO) under MY Bharat–NSS.

Signature of Officer

Name & Designation:

Date:

VIGILANCE CLEARANCE STATUS FROM PARENT ORGANISATION

Certified that the vigilance status of Shri/Smt./Ms. _____, Designation _____, presently working in _____, has been verified. It is certified that no vigilance case/disciplinary proceedings are pending or contemplated against the officer. Accordingly, vigilance clearance is hereby accorded for consideration of the officer for placement as State NSS Officer (SNO) under MY Bharat–NSS.

Signature of Competent Authority

Name & Designation:

Date:

NO OBJECTION CERTIFICATE (NOC) FROM PARENT ORGANISATION

This is to certify that the _____ (Parent Department/Organisation) has no objection for applying for the post of State NSS Officer (SNO) under MY Bharat–NSS by Shri/Smt./Ms. _____, Designation _____,

Signature of Competent Authority

Name & Designation:

Date:

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List of 17 States/UTs where regular SNO posts are required to be filled.

S No.	State/UT
1	Assam
2	Bihar
3	Delhi
4	Gujarat
5	Jammu & Kashmir
6	Jharkhand
7	Kerala
8	Madhya Pradesh
9	Maharashtra
10	Manipur
11	Meghalaya
12	Punjab
13	Telangana
14	West Bengal
15	Goa
16	Dadra Nagar Haveli, Daman and Diu
17	Lakshadweep

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